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Captone Rubric Example

Domains	4 Exceeds Expectations	3 Meets Expectations	2 Nearly Meets Expectations	1 Does Not Meet Expectations
Research Paper	Stays thoroughly focused on the topic Appropriate length (2–3 pages) Very well researched Citations are present in 3 sources	Stays mostly focused on the topic Appropriate length (2–3 pages) Well researched Citations are present with 2–3 sources	Stays somewhat focused on the topic Length (2 or more pages) Fairly well researched Citations are present with 2–1 sources	Does not stay focused on the topic Not appropriate length (1 page) Not well researched Citations are not present
Professional Interview	All questions are relevant and connected to the topic. The interviewer stays on topic and does not wander from prepared questions. The interviewer asks 5 or more insightful, in-depth questions. The interviewer communicates well and knows what they are going to say.	Most of the questions are relevant and connected to the topic. The interviewer asks 2–3 mostly insightful, in-depth questions. It is obvious, most of the time, that the interviewer practiced. They communicate well.	Some of the questions are relevant and connected to the topic. The interviewer asks 1–2 insightful, in-depth questions. It is not quite obvious that the interviewer practiced. They communicate but may need support.	Questions are very scattered, do not seem relevant to the topic or interviewee—OR the interview is not conducted. The interviewer asks questions that are answered in one word. It is obvious the interviewer has not practiced. They did not communicate well.
Infographic / Video	Cover the topic in-depth with details and examples. All graphics are related to the topic and make it easier to understand. Make excellent use of video, graphics, font, color, effects, etc. to enhance the presentation.	Cover the topic with details and examples. Most graphics are related to the topic and make it easier to understand. Make good use of video, graphics, font, color, effects, etc. to enhance the presentation.	Mostly cover the topic with details and examples. Some graphics are related to the topic. Make little use of video, graphics, font, color, effects, etc. to enhance the presentation.	Barely cover the topic with details and examples. No graphics or graphics are related to the topic. Make no use of video, graphics, font, color, effects, etc. to enhance the presentation.

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Captone Proposal Rubric

Project Components	4 Exceeds Expectations	3 Meets Expectations	2 Nearly Meets Expectations	1 Does Not Meet Expectations
1 Title of the Project The title clearly and concisely summarizes the project's focus.				
2 Project Overview The main goal or objective of the project is specific and is appropriate.				
3 Project Description Approaches used to achieve the objectives, along with any tools, technologies or resources involved are identified.				
4 Project Objectives Objectives or milestones accomplished in the project are outlined.				
5 Significance Explanation of why the project is significant and what it will contribute to a field of study or issues in the local or global community.				

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Captone Proposal Rubric

Continued

Project Components	4 Exceeds Expectations	3 Meets Expectations	2 Nearly Meets Expectations	1 Does Not Meet Expectations
6 Project Steps List steps that will be taken to complete the project—including research, methodology, data collection, experiments, or prototyping. Identify issues it will address in the local or global community.				
7 Timeline Provide a general timeline for the capstone project, identifying key milestones in the project and the time needed for each.				
8 Resources Needed Include a list of any potential equipment or supplies that might be needed for the project, as well as resources or support that may be necessary.				
9 Potential Challenges List any anticipated challenges or obstacles that could be encountered and how they will be addressed.				
10 Project Summary Summarize the project, restating the goals and importance of the project and why it should be approved.				

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Student Journal Rubric

	4 Exceeds Expectations	3 Meets Expectations	2 Nearly Meets Expectations	1 Does Not Meet Expectations
Conception Getting Venny With it				
Comments/ Feedback				
Conception Career Inventory				
Comments/ Feedback				
Research Capstone Topic				
Comments/ Feedback				
Project Management Gantt Chart				
Comments/ Feedback				
Project Work and Documentation Capstone Mentor Meeting Log				
Comments/ Feedback				

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Student Journal Rubric
Continued

	4 Exceeds Expectations	3 Meets Expectations	2 Nearly Meets Expectations	1 Does Not Meet Expectations
Project Work and Documentation Stakeholder Interview: Pre-Interview Questions				
Comments/ Feedback				
Project Work and Documentation Capstone Product				
Comments/ Feedback				
Reflection Questions				
Comments/ Feedback				

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Captone Presentation Rubric

Domains	4 Exceeds Expectations	3 Meets Expectations	2 Nearly Meets Expectations	1 Does Not Meet Expectations
Content Student explains the process and findings of the capstone project and what they have learned	Clearly defines the topic and its significance Supports ideas with key points that are well developed Provides evidence of exceptional research from multiple sources	Clearly defines the topic Supports with key points that are adequately developed Provides evidence of adequate research from multiple sources	Defines the topic Supports with key points that are somewhat developed Provides evidence of some research from a few sources	Does not define the topic Does not support key points No evidence of research
Organization	Introduces the topic clearly and creatively Maintains exceptional focus on the topic Includes smooth transitions to connect key points Ends with a logical, effective, and relevant conclusion	Introduces the topic clearly Maintains adequate focus on the topic Includes transitions to connect key points Ends with a logical and relevant conclusion	Introduces the topic Maintains some focus on the topic Includes some transitions to connect key points Ends with a conclusion	Does not have an introduction to the topic Maintains no focus Uses no transitions to connect key points Ends with a conclusion
Visual	The purpose of the visual is clear and focused on the research topic Reflects a high degree of planning, design, and creativity Includes appropriate use of graphics/visuals Demonstrates knowledge gained through research	The purpose of the visual is focused on the research topic Reflects a degree of planning, design, and creativity Includes the use of graphics/visuals Demonstrates knowledge gained through research	The purpose of the visual is focused on the research topic Reflects some degree of planning, design, and creativity Includes some use of graphics/visuals Demonstrates knowledge gained through research	The purpose of the visual is not focused on the research topic Reflects a minimal degree of planning, design, and creativity Includes minimal/no use of graphics and visuals Reflects minimal knowledge of research

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Captone Presentation Rubric
Continued

Domains	4 Exceeds Expectations	3 Meets Expectations	2 Nearly Meets Expectations	1 Does Not Meet Expectations
Delivery Student	Effectively uses eye contact Speaks clearly and confidently, using suitable volume and pace Selects rich and varied words for context	Adequately uses eye contact Speaks clearly using suitable volume and pace Selects words appropriate for context	Uses some eye contact, but not sustained Speaks clearly in some portions but not sustained, using suitable pace Selects words inappropriate for context	Uses no eye contact Fails to speak clearly and audibly and uses unsuitable pace Selects words inappropriate for context
Questions & Answers	Demonstrates extensive knowledge of the topic by responding to all questions confidently	Demonstrates adequate knowledge of the topic by responding to all questions	Demonstrates some knowledge of the topic by responding to some questions	Demonstrates no knowledge of the topic by not being able to respond to questions